



ASSMANG
IRON ORE Beeshoek



Assmang Limited's Beeshoek Iron Ore Mine, west of Postmasburg in the Northern Cape requires the services of:

MINERAL RESOURCE ANALYST (Ref no: BH 0057 must be indicated on application)

QUALIFICATION REQUIREMENT:

- Grade 12 (Required);
- Certificate in Office Administration (Required);
- Competency A certificate (Required);
- SURPAC geological modelling certificate (Required);

EXPERIENCE AND OTHER REQUIREMENTS:

- Five (5) years administrative experience in a technical mining or geology environment (Required);
- Two (2) years database management experience (Required);
- Valid code B driving licence (Required).

REQUIRED COMPETENCIES:

- Behavioural: accountability, continuous self-improvement, quality orientated, problem solving skills, analytical thinking, planning skills, organising skills, interpersonal and communication skills;
- Systems: Microsoft Office, JDE, Qlickview, Sharepoint, SURPAC and other discipline specific software.

RESPONSIBILITIES:

- Comply with SHERQ standards;
- Support and assist with change initiatives;
- Generate own ideas and implement approved mini projects;
- Develop and coach others;
- Develop and maintain productive relations with stakeholders;
- Work order administration;
- General administration;
- Operational processing and equipment module system support;
- Geological modelling;
- Mining analysis.

The abovementioned position is a C2 on the Patterson grading.

Application close on: 4 May 2018 (13:00)

Interested applicants are requested to submit their CV's to: Fax: 086 731 6851 or e-mail: bhrecruit2@assmang.co.za or Application Box at the Security Department

SUPERINTENDENT PRODUCT QUALITY (Ref no: BH 0054 must be indicated on application)

QUALIFICATION REQUIREMENT:

- Grade 12 (Required);
- BSc Degree in Chemistry or Chemical Engineering (Required);

EXPERIENCE AND OTHER REQUIREMENTS:

- Two (2) years operational management experience (Required);
- Six (6) years sampling and chemical processing experience (Required)
- Valid code B driving licence (Required).

REQUIRED COMPETENCIES:

- Behavioural: Change leadership skills, business acumen, leadership skills, relationship building skills, results driven;
- Systems: Electronic Document Management Systems, Enterprise Resource Planning, Information Management Systems;
- Microsoft Office, Learner Information Management Systems and SHERQ Systems.

RESPONSIBILITIES:

- Data integrity control;
- Supervise sample analysis;
- Sub-functional resource utilization;
- Sub-functional resource optimization;
- Provide input into functional planning;
- Product quality research and development;
- Product quality control;
- Plan, direct and assess quality management;
- Support and participate in sub-functional change management to drive transformation and optimization;
- Execute SHERQ programs;
- Identify improvement initiatives and team recognition;
- Implement and communicate compliance requirements;
- Implementation of operational plans.

The abovementioned position is a D2 on the Patterson grading.

Application close on: 4 May 2018 (13:00)

Interested applicants are requested to submit their CV's to: Fax: 086 731 6851 or e-mail: bhrecruit3@assmang.co.za or Application Box at the Security Department

FIXED TERM ANALYST ROUTINE (Ref no: BH 0056 must be indicated on application)

QUALIFICATION REQUIREMENT:

- Grade 12 with Mathematics & Physical Science (Required);

EXPERIENCE AND OTHER REQUIREMENTS:

- One (1) year laboratory processes experience (Required);
- Valid code B driving licence (Required).

REQUIRED COMPETENCIES:

- Behavioural: basic self-leadership skills, assertiveness skills, communication skills, problem solving skills, conflict management skills and financial management skills;
- System skills: Microsoft Office Suite.

RESPONSIBILITIES:

- Collect, prepare and test samples;
- Capture and report analytical data;
- Contribute to team performance;
- Comply with safety, health, quality and environmental standards;
- Provide accurate data;
- Comply with disciplinary and behavioural rules and procedures;
- Participate in change and improvement initiatives;

The abovementioned position is a B3 on the Patterson grading.

Application close on: 26 April 2018 (13:00)

Interested applicants are requested to submit their CV's to: Fax: 086 731 6851 or e-mail: bhrecruit1@assmang.co.za or Application Box at the Security Department

OFFICER OCCUPATIONAL HYGIENE (Ref no: BH 0053 must be indicated on application)

QUALIFICATION REQUIREMENT:

- Grade 12 (Required);
- SAIOH Occupational Hygiene Technologist Certificate or Intermediate Certificate in MEC (Required);
- National Diploma in Occupational Hygiene or Environmental Health

EXPERIENCE AND OTHER REQUIREMENTS:

- Three (3) years occupational hygiene, operations and management systems experience (Required);
- Valid code B driving licence.

REQUIRED COMPETENCIES:

- Behavioural: Basic self-leadership skills, basic assertiveness skills, basic communication skills, basic problem solving skills, basic conflict management skills, foundational business acumen, basic financial management skills;
- Systems: Microsoft Office.

RESPONSIBILITIES:

- Conflict resolution;
- Coordinate, implement, control and monitor change plans;
- Data integrity control;
- Conduct occupational hygiene measurements;
- Compile and submit reports to occupational hygienist;
- Hygiene hazard control;
- Identify improvement initiatives;
- Ventilation operations;
- Implementation of operational plans;
- Implementation of compliance requirements;
- Team planning.

The abovementioned position is a C4 on the Patterson grading.

Application close on: 4 May 2018 (13:00)

Interested applicants are requested to submit their CV's to: Fax: 086 731 6851 or e-mail: bhrecruit2@assmang.co.za or Application Box at the Security Department

2 X ASSISTANT TRAINING OFFICER ENGINEERING (Ref no: BH0040-1 must be indicated on application)

QUALIFICATION REQUIREMENT:

- Grade 12 (Required);
- Trade Certificate as Artisan (Required);
- Certificate in Conduct Outcomes Based Assessment- Assessors (Unit Standard 115753) NQF level 5 (Required);
- Certificate in Conduct Targeted Training and Development using given methodologies- Train the Trainer (Unit Standard 117870) NQF level 4 (Required);
- Certificate in Moderation of Outcomes Based Assessment- Moderator (Unit Standard 115759) NQF level 5 (Recommended).

EXPERIENCE AND OTHER REQUIREMENTS:

- Three (3) years technical operations experience (Required);
- One (1) year course design and compilation of career development programs (Required);
- Two (2) years training and assessment experience (Required);
- Certified registered assessor with MQA (Required);
- Valid code B driving licence (Required).

REQUIRED COMPETENCIES:

- Behavioural competencies: Coaching skills, self-leadership, conflict management, safety management, team development skills, instruction giving skills, relationship management skills, assertiveness, performance management skills, monitoring skills, evaluation skills, communication skills, planning skills, organising skills, time management skills and leadership skills;
- System skills: Microsoft Office;
- Technical competencies: generic engineering, mining competency A, trackless mobile machine operations.

RESPONSIBILITIES:

- Alignment of training;
- Capture quality data;
- Implement training;
- Gap analysis identification and reporting;
- Participation and execution of planning;
- Comply with disciplinary and behavioural rules and procedures.
- Training equipment maintenance;
- Training coordination;
- Develop and facilitate training and material;
- Participate in change initiatives and provide feedback;
- Propose and participate in improvement initiatives;

The abovementioned position is a C2 on the Patterson grading.

Application close on: 4 May 2018 (13:00)

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The successful incumbent will be appointed subject to being certified medically fit as per the Mine Health and Safety Act 29/1996 and meeting the requirements of the Company's Code of Practice – Minimum Standards of Fitness to perform work at a Mine. He/she may also undergo a psychometric assessment.

The successful candidate who conforms to all said requirements and experience will be appointed on this grading. The successful candidate will be appointed on a 6 month probation period.

Remuneration will be based on a competitive all-inclusive flexible package.

No late applications will be entertained

Internal applicants should clearly indicate their company number on the front page of their application/CV.

Applicants must supply one application per position, no multiple applications will be accepted.

Applicant must indicate the position reference number on the application/CV.

Applicants that apply via e-mail, should ensure they apply with a PDF or Word format, downloadable applications will not be acceptable.

Applicant must ensure that the application is sent to the correct e-mail address as stated on the advertisement • Applicants must apply with one application/CV per position.

If you have not been contacted by the Company within 21 days after the closing date, please consider your application to be unsuccessful.

Correspondence will be limited to short listed candidates only. Assmang Pty Limited reserves the right not to appoint